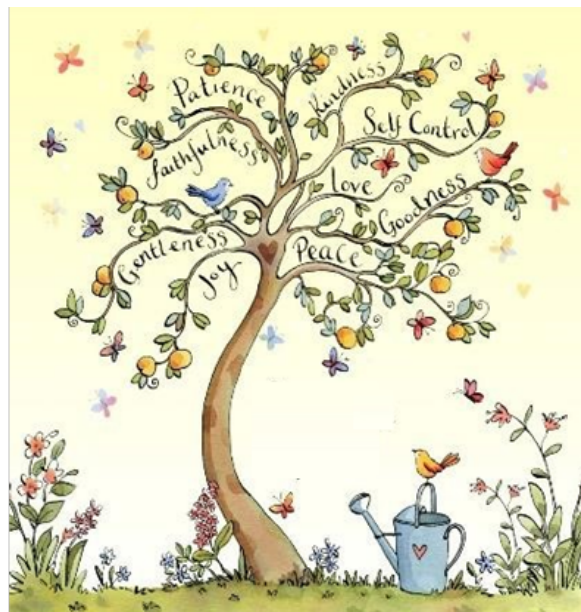


Foston and Terrington CE Federation
in Collaboration with
Stillington Community Primary School

First Aid Policy



Love, Learn and Grow Together

At Foston and Terrington CE Federation our commitment to promoting inclusivity, affirming diversity, embracing community and inspiring creativity, is rooted in the words of St Paul who wrote, 'The fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control' (Galatians 5 v 22-23). These Christian values are fostered in the pupils and staff building an ethos where all can flourish.

At Stillington Community Primary School our commitment to promoting inclusivity, affirming diversity, embracing community and inspiring creativity, is rooted our core values of love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control. These core values are fostered in the pupils and staff building an ethos where all can flourish.

Adopted by Stillington Governing Board - June 2021
Review due - June 2022

Rationale

Foston and Terrington CE Federation and Stillington Community Primary School place students' safety, health and welfare as its highest priority. We recognise that competent administration of First Aid can save lives and prevent minor injuries becoming more serious incidents.

Foston, Terrington and Stillington Primary Schools are committed to ensuring that all staff are well- trained and skilled at administering First Aid and follow school policy and procedures at all times.

Foston, Terrington and Stillington Primary Schools have written this policy to ensure that best practice and procedures are carried out at the schools. This policy complies with the legal requirements of the Early Years Foundation Stage statutory framework.

Aim

To provide highly qualified and competent staff to administer First Aid.

Implementation of Policy

Foston, Terrington and Stillington Primary Schools will adhere to current Health and Safety Regulations by ensuring that it has well trained staff and adequate equipment and resources to enable high quality first aid to be administered at the school.

Designated Member of Staff

The Headteacher is responsible for ensuring adequate numbers of staff and adults are qualified to administer First Aid. The names and photographs of the qualified First Aiders will be displayed around the schools.

The schools will ensure the following:

- One member of staff with a current Paediatric First Aid qualification will be on duty at the premises at all times when children and adults are present.
- Training will be given by accredited organisations which have been approved by the Headteacher and are consistent with the Early Years Foundation Stage guidance.

At Foston, Terrington and Stillington Primary Schools the main duties of the designated First Aider are to:

- Provide immediate support for children and adults with common injuries or illnesses and people with more serious injuries or conditions.
- Support the emergency services in the event of a more serious illness or injury requiring the emergency services.

First Aid Boxes and Resources

First Aid boxes will be regularly checked to ensure the contents are up to date, in good condition.

Contents of First Aid Box at Foston, Terrington and Stillington Primary Schools

- Information leaflet outlining basic First Aid procedures.
- 20 individually wrapped sterile adhesive dressings (assorted sizes);
- Two sterile eye pads

- Four individually wrapped triangular bandages (preferably sterile)
- Six safety pins;
- Six medium sized bandages
- Individually wrapped sterile wound dressings
- Two large (approximately 18cm x 18cm) sterile Individually wrapped wound dressings
- One pair of disposable gloves.
- Adhesive plasters
- A sterile eye pad with attachment
- Cotton wool
- Crepe bandages
- Micro pore tape
- A disposable bag for soiled material

Infection Control

- Staff members at the school will be trained on how to avoid and limit the possibility of infections by following basic hygiene procedures.
- Staff must wear disposable gloves every time they administer first aid and these must be disposed of after every use.
- Staff must wash their hands after every First Aid intervention.
- Medical waste must be disposed of in the clearly labeled Medical Waste Bins which will be disposed in accordance with current legislation.

Recording and Reporting Incidents

- Foston, Terrington and Stillington Primary Schools comply with the reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR) which states that some accidents must be reported to the HSE.
- Foston, Terrington and Stillington Primary Schools will keep detailed and thorough records of injuries, incidents and First Aid which has been administered. Staff members must record the date, time and place in the event of an accident. A brief description of the incident must be recorded and any action which has been taken. Incident Report forms and the Accident Book will be retained by the Headteacher.

Disability Equality Impact Assessment

This policy has been written with reference to, and in consideration of, the school's Disability Equality Scheme. Assessment will include consideration of issues identified by the involvement of disabled children, staff and parents and any information the school holds on disabled children, staff and parents.

Any questions or concerns regarding this policy should be made to Mrs Sarah Moore (Headteacher) on headteacher@foston.n-yorks.sch.uk.

FIRST AIDERS (Jan 2022) - Foston, Terrington and Stillington Primary Schools

School	Name of First Aider	Position	Course	Date completed	Date for renewal
Terr	Sarah Birdsall	Classroom Teacher	QA Level 3 in Paediatric First Aid	10/09/2019	10/09/2022
Terr	Louisa Cooke	Teaching Assistant	Level 3 Award in Outdoor First Aid	16/06/2019	16/06/2022
Terr	Louisa Cooke	Teaching Assistant	Level 3 Award in Emergency First Aid at Work	16/06/2019	16/06/2022
Terr	Louisa Cooke	Teaching Assistant	Level 3 Award in Paediatric First Aid	16/06/2019	16/06/2022
Terr	Louisa Cooke	Teaching Assistant	Level 3 Award in Forest School First Aid	16/06/2019	16/06/2022
Terr	India Tordoff	Classroom Teacher	ITC Level3 Emergency First Aid at Work	23/11/2020	23/11/2023
Terr	India Tordoff	Classroom Teacher	Paediatric First Aid	21/05/2021	21/05/2024
Terr	Sarah Richmond	Classroom Teacher	Paediatric First Aid	31/01/2022	31/01/2025
Fost	Sarah Burton	Midday Assistant	Paediatric First Aid	05/11/2019	05/11/2022
Fost	Mary Ellis-Hollins	Teaching Assistant	Level 3 Paediatric First Aid	26/01/2019	26/01/2022
Fost	Emma Hendry	Teaching Assistant	Paediatric First Aid	05/11/2019	05/11/2022
Fost	Zara Midwood	Classroom Teacher	Emergency First Aid at Work	30/01/2020	30/01/2023
Fost	Zara Midwood	Classroom Teacher	Paediatric First Aid	30/11/2021	30/11/2024

Fost	Adam Falkingham	Teaching Assistant	Paediatric First Aid	21/05/2021	21/05/2024
Fost	Neil Carlisle	Classroom teacher	Paediatric First Aid	28/09/2021	28/09/2024
Fost	Katie Allwood	Classroom Teacher	Paediatric First Aid	31/01/2022	31/01/2025
Still	Chiu Hong-Yip	Classroom teacher	Paediatric First Aid	30/11/2021	30/11/2024
Still	Elizabeth Cole	Teaching Assistant	Paediatric First Aid	30/11/2021	30/11/2024
Still	Kate Thompson	Teaching Assistant	First aid at work	15/12/2019	15/12/2022
Still	Catherine Hunter	Classroom Teacher	Paediatric First Aid	31/01/2022	31/01/2025
Still	Stephanie Rutherford	Classroom Teacher	Paediatric First Aid	31/01/2022	31/01/2025